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7 MAY 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Deputy Director of Central Intelligence

SUBJECT: Additional Actions to be Taken on the  
Office of Technical Service Inspection  
Recommendations

REFERENCE: Memo to DDCI from DDA, dtd 31 March 1981,  
Subject: Recommendations 3 and 10 of the  
Inspector General's Report of Office of  
Technical Service Inspection

1. I have received the referenced response to Mr. Carlucci's 22 December 1980 tasking memorandum. I am pleased with the progress reported on the three OTS recommendations that Mr. Carlucci assigned to the then DDA for action. Prompt attention by your offices and the positive attitude of those involved have contributed to the considerable progress made to date. I encourage you in your pursuit of GSA to seek both more timely support and additional delegation to the Agency. On Recommendations 3 and 10, I believe additional follow-up action is required as follows:

a. Recommendation 3: That the Deputy Director for Administration aggressively pursue the General Services Administration to ensure that Office of Technical Service employees have a safe and helpful working environment.

Additional Action Required: I would like to have by 31 July 1981 the results of the occupational safety and health inspection planned for May/June 1981, plus a schedule for resolving any new problems identified during that inspection.

b. Recommendation 10: That the Deputy Director of Central Intelligence survey Agency psychological testing and assessment activities to ensure that maximum individual opportunities and organizational needs and benefits are being realized.

Additional Action Required: The subject of the optimum use of the Agency's psychological resources was also addressed in the Office of Medical Services inspection report. The OMS report recommendation, which I approved, expands the survey of Agency psychological

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testing and assessment activities to include psychological research activities throughout the Agency. The preliminary discussions between OTS and OMS are a start; however, the intent of Recommendation 10 was to ensure a disinterested current, cross-directorate overview of a decentralized activity with an emotional history. What is needed is a broad survey of all Agency psychological activities, whether they address [redacted] employee screening, testing programs, stress considerations in family life overseas or in crisis environments, or the like. I ask that you take the lead in working with the DDS&T, DDO, and OPPPM to conduct such an Agency-wide survey and to submit options for improved management and applications. Please provide me with a status report by 31 October 1981.

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